



Blue Hills Regional District School Committee
Sixtieth District Committee

District School Committee Meeting
July 23, 2024
Approved Meeting Minutes

A. Pledge of Allegiance

B. Call to Order: Time: 7:00 PM

Members in Attendance: Carl Walker – Avon, Eric Erskine - Braintree, Mark Driscoll (Vice Chair) – Canton, Tom Polito – Dedham, Taryn Mohan (Secretary) – Holbrook, Clinton Graham – Milton, Kevin Connolly (Chair) – Norwood, Karen Graves – Randolph, Sheila Vazquez -Westwood, and Chuck Gisondi – DSC Treasurer

Administration in Attendance: Jill Rossetti – Superintendent-Director, Jill Brilhante – Business Manager, and Geoff Zini – Principal, Mark Aubrey - Assistant Principal

C. Public Comment: None

D. Treasurer's Report and Warrant: Chuck Gisondi

Vote Required for the following Warrants:

Warrant # 27 for \$ 3,858,616.83	Voucher numbers 1096 - 1103
Warrant # 28 for \$ 246,088.17	Voucher numbers 1104 - 1105
Warrant # 1 for \$ 2,165,028.97	Voucher numbers 1000 - 1005

A motion for approval was called after a question from Member Polito regarding the Senior trip being included with clubs was answered.

Motion to approve Warrant numbers 27 and 28 for 2024 and Warrant number 1 for 2025:

Mark Driscoll, Canton

Second: Eric Erskine, Braintree

Discussion: None

Vote: Motion to approve Warrants 27, 28 and 1 carries unanimously.

E. Minutes Approval: (Vote Required)
June 18, 2024

The Vice Chair, Mark Driscoll requested the following change: adding the word “not” to Section B, last line in paragraph. Should now read “ensure that this does **NOT** happen in the future”.

Member Polito, Dedham, stated that he felt the minutes should be more detailed, like a transcript.

A **Motion** was called to approve the June 18, 2024 DSC meeting minutes with the correction noted by Mr. Driscoll: Mark Driscoll, Canton

Second: Karen Graves, Randolph

Discussion: None

Vote:

Yes: 7

No: 1 (Dedham)

Abstention: 1 (Braintree)

Motion to approve the DSC June 2024 minutes carries: 7, 1, and 1

F. Assistant Principal's Report: Vote Required)

- Parent Student Handbook 2024-2025 (vote requested)

Mr. Aubrey reviewed with the Committee the proposed changes to the Parent-Student Handbook to meet the mandates of the state and school. These updates include Student Responsibilities, Student Activities and Clubs, the Discrimination/Harassment/Bullying Plan (changes to the investigation process, and the Sexual Harassment and Title IX. (see attachment)

Motion to approve changes as stated with the caveat that the Sexual Harassment go through the 3 readings and approved by the full Committee (scheduled for September meeting): Mark Driscoll, Canton

Second: Clinton Graham, Milton

Discussion: None

Vote: Motion carries unanimously.

- End-of-the-Year Attendance and Discipline Report

Mr. Aubrey reviewed the report he submitted to the Committee prior to this meeting. This included attendance rates by grade, school and how it compares to the state averages. Blue hills attendance percentages are consistently better than that of the state. Discipline is also broken down by grade, gender, office detention, suspensions and year comparison. (see attached report)

G. Superintendent's Report: Jill Rossetti, Superintendent-Director

- Request to decommission Cafeteria Items: Includes Hobart Floor Mixer, Warmer, Teachers' serving line, Criminal Justice Manikins and an Auto Repair Scissor Lift (Vote required)

After a brief discussion, a motion was called for the decommission of a floor mixer, warmer, teachers serving line from the cafeteria, criminal justice manikins that are no longer up to code, for student testing from Criminal Justice, and a scissor lift from Automotive:

Motion: Taryn Mohan, Holbrook

Second: Tom Polito, Dedham

Discussion: None

Vote: Motion to decommission the items listed above carries unanimously.

- Request to attend ACTE Conference, 4-6 teachers, December 4-7, 2024, in Texas. This trip is partially funded by a grant. (Vote Requested)

Motion to approve the request to attend the ACTE Conference: Mark Driscoll, Canton

Second: Eric Erskine

Discussion: None

Vote: Motion to approve the ACTE Conference trip carries unanimously.

- Citation from Senator Timilty and Senator Feeney for CTI Round 9 Grant Awarded to Blue Hills Regional. Jonathan Pryor accepted for Blue Hills.
- School Adjustment Counselor part-time to fill part-time school psychologist position
A part-time School Psychologist has just resigned her position. We are recommending replacing this position with an Adjustment Counselor to better meet the needs of our students. There is no additional cost to the District.

H. DSC Chair Report: Kevin Connolly, Norwood

- MASS/MASC Joint Conference. Confirmation needed for those members who would like to attend. Also asked of members attending are the nights they would like to stay over and food options.
- The chair asked that the members send him their choices for subcommittees they would like to sit on for the next year. The chair hopes to have new subcommittee membership assigned for the August 2024 meeting.

I. DSC Sub-Committee Reports:

- Personnel and Negotiations Sub-Committee: Tom Polito, Dedham

Mr. Polito reported that agreements have been reached with SEIU: BHAA has come to an agreement. The SEIU 888 Café, Custodian and Maintenance, and Clerical units are still in negotiations. When MOA for BHAA comes in, arrangements for it to be signed will be made and John Connolly will be contacted.

- **Policy Sub-Committee:** Tom Polito, Dedham, Sexual Harassment/Title IX Update Needed from School Attorney. Updates for this policy have to be made and submitted annually by Oct 1. The policy has been addressed on July 23 and scheduled to be read in August and September. It is tentatively scheduled to be voted on in September to meet the October 1st deadline.

J. Administration Reports:

1. Principal's Report: Geoff Zini

- Discover Days Camp

Mr. Zini reports being very pleased with the number of in-coming Freshmen attending the Discovery Days Camp. Nearly half of incoming 9th graders attended. The advantage is that they have a better understanding about what to expect this upcoming year, have met some teachers and other students. The students were engaged and fully participated in the program.

- Summer School

Summer School ends on August 15th. The students participating are largely in attendance for credit recovery and attendance. All are expected to pass.

2. Business Manager Report: Jill Brilhante

- ASBO Conference, Nashville, TN, Sept 18-20 (vote requested)

Ms. Brilhante asked the Committee to approve her attendance at the ASBO Conference. She attended last year and found it very helpful with fiscal updates, changes and updates to grants, as well as federal and state regulations.

Motion to approve the Business Manager attendance at the ASBO conference: Taryn, Mohan, Holbrook

Second: Sheila Vazquez, Westwood

Discussion: None

Vote: Motion for Business Manager to attend ASBO Conference carries unanimously.

- The Q4 Report will be submitted for the August 2024 meeting, including the End of Year budget transfers. There will be a savings on town assessments in the amount of \$77,946.00., a savings generated by the Chapter 70 SOA. (see attachments)

K. Unfinished Business: None

L. New Business Topics: Mr. Polito asked about Medicaid Reimbursements to the school. A few clarifying questions were asked, and the Committee was told that the Business Manager would look into it and an update will be brought to the August 2024 meeting.

M. Executive Session: Yes

The District School Committee may vote to go into executive session pursuant to M.G.L. ch. 30A, section 21 (a)(3) which permits a public body to go into executive session to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigation position of the public body and the chair declares.

N. Future Business:

The next DSC meeting is Tuesday, August 20, 2024

O. Adjournment: (Vote Required) 8:00 PM

Motion to adjourn to Executive Session and only return to the General meeting to Adjourn:

Tom Polito, Dedham

Second: Eric Erskine, Braintree

Discussion: None

Vote: Roll Call

Adjournment carries unanimously.

Minutes Prepared by: Pamela Donnellan, Administrative Secretary to the Superintendent-Director
and Recording Secretary for the DSC

Minutes Approved by DSC on August 20, 2024

Jill M. Rosetti
Superintendent-Director

Jill M. Brillhante
Business Manager

Geoffrey Zini
Principal



BLUE HILLS
REGIONAL TECHNICAL SCHOOL

800 Randolph Street
Canton, MA 02021
781-828-5800 (p)
781-828-0794 (f)
www.bluehills.org

July.16.2024

To: Blue Hills Regional School Committee

From: Mark Aubrey, Assistant Principal

RE: Parent-Student Handbook 2024-2025 Substantive Changes

Dear School Committee Members,

Please find below All changes are highlighted in the shared draft document.

Page 68 - Student Responsibilities - Updated to include PowerSchool.

Page 76 - Student Activities & Clubs - Updated to include Dungeons and Dragons

Page 85 - Discrimination/Harassment/Bullying Plan - Administrative Investigation Procedure - Updated to signify that the plan is distributed each year to all students and employees.

Page 86 - Sexual Harassment and Title IX - Updated with language provided by legal counsel to meet the new investigatory procedures of the law.

Sincerely,

Mark Aubrey

Mark Aubrey, Assistant Principal

July 16, 2024

To: Blue Hills School Committee

From: Mark Aubrey, Assistant Principal

RE: 2023-2024 Attendance & Discipline Rates

Dear School Committee Members,

I have compiled data statistics for the 2024-2025 school year below:

Attendance:

9th Grade - 95.60%

10th Grade - 94.46%

11th Grade - 93.65%

12th Grade - 92.94%

BHR All - 94.16% State Average 3/1/2024 - 91.60% BHR 2022-2023 - 93.90%

Discipline

Out-of-School Suspensions 2023-2024

Grade	# of Suspensions	Males	Females	Total # Days	IEP/504	Ethnicity
9	12	7	5	50	11 IEP 7 504	17 White 18 Other
10	7	3	4	26		
11	9	4	5	19		
12	7	5	2	17		

Office Detentions 2023 - 2024

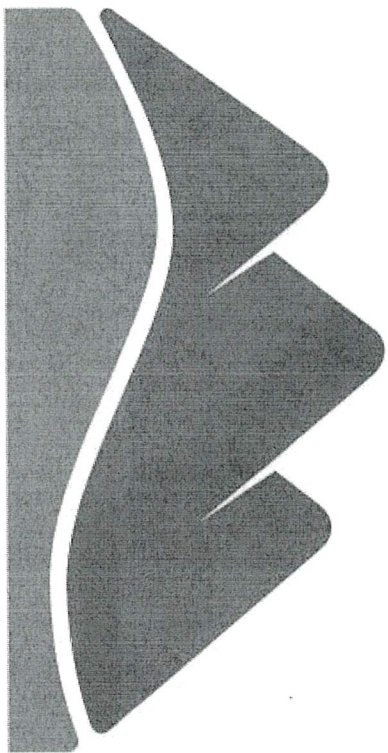
Grade	# of Students	# Males	# Assigned	# Females	# Assigned	Total # Days
9	60	27	117	33	108	225
10	45	21	100	24	75	175
11	27	16	70	11	30	100
12	18	11	35	7	24	60

Top Infractions 2023 - 2024

Infraction Type	Grade 9	Grade 10	Grade 11	Grade 12
Tardies				
Increments of 4	22	22	17	33
AWOL from Class	17	32	11	11
Electronic Devices	32	17	5	9

Saturday School 2023 - 2024

Grade Level	# of Saturday Detention	Tardies	Discipline
9	49	22	27
10	32	22	10
11	25	17	8
12	48	33	15
Total	154	94	60



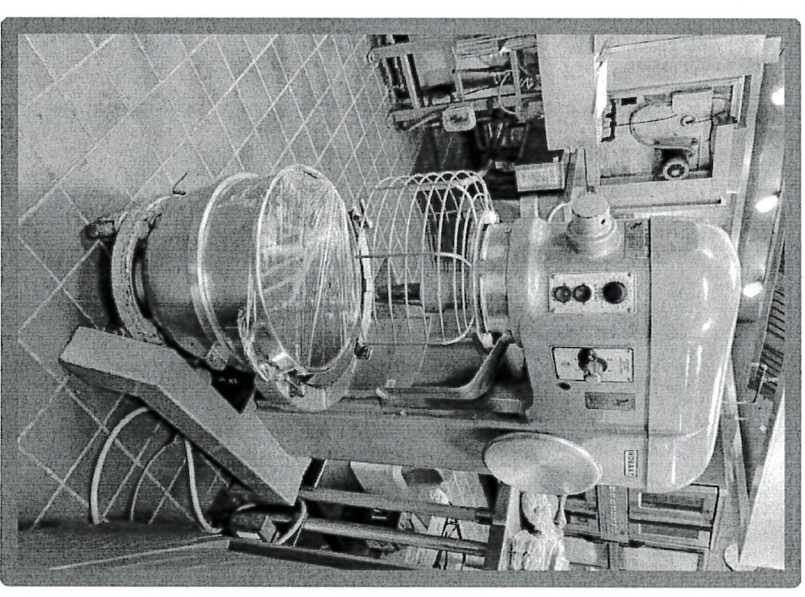
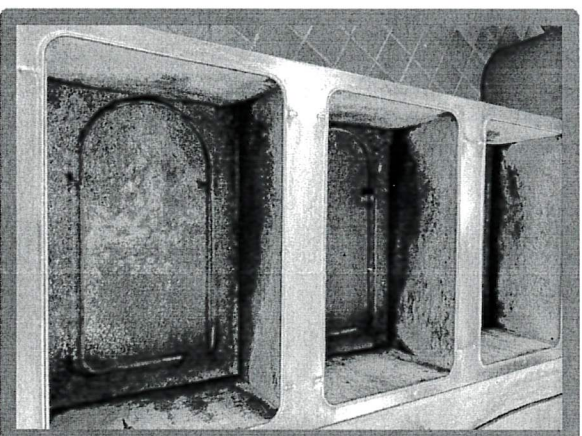
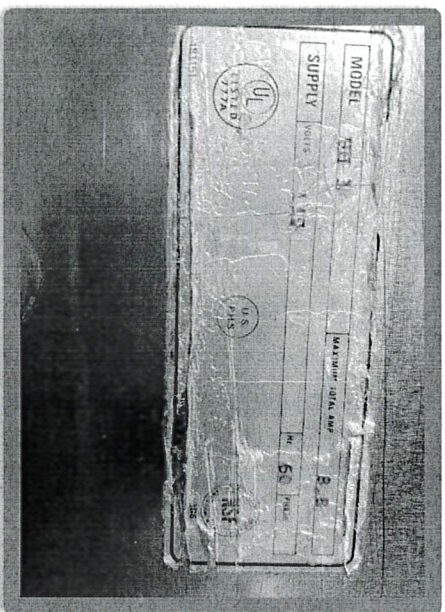
BLUE HILLS

REGIONAL TECHNICAL SCHOOL

July 23, 2024
Superintendent-Director Report
Jill Rossetti

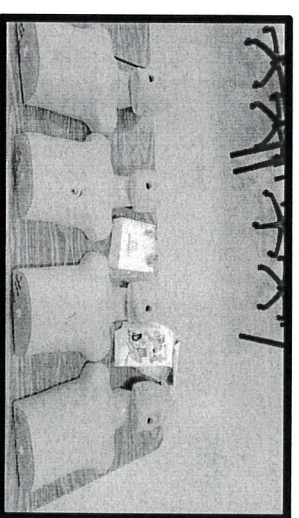
Request to Decommission Cafeteria Items (approval requested)

1. **Warmer** to be disposed.
2. **Hobart Floor Mixer Model D300**, 2003 to be sold on Gov Deals Auction.
3. **Teachers' serving line** to be disposed.

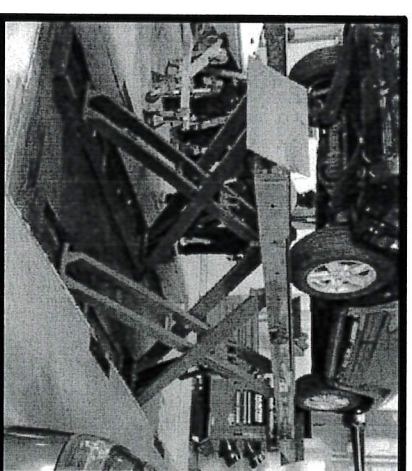


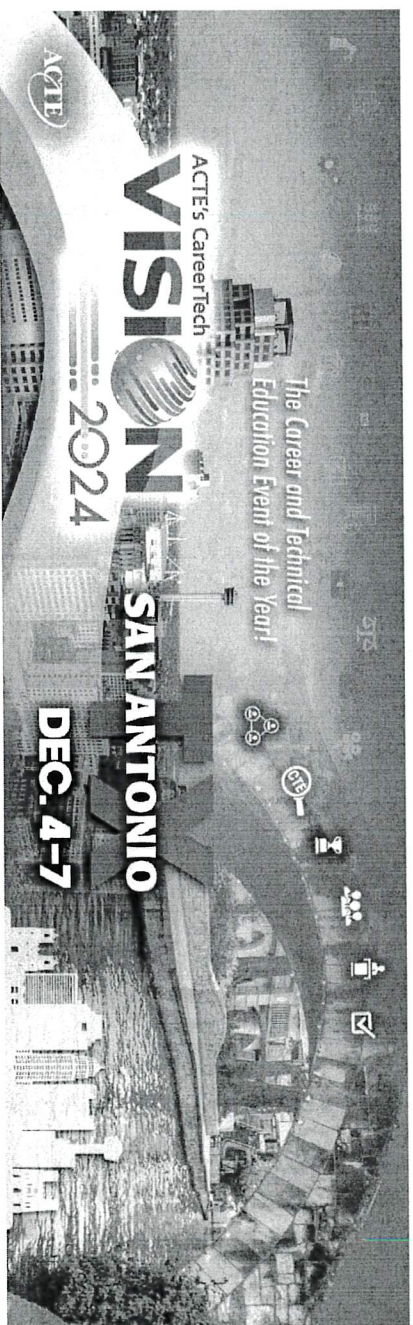
Decommission Approval Requests Continued..

Criminal Justice: *Manikins*, they do not meet the standards for CPR; Good Condition, but no longer usable to certify students.



Auto Repair: *Scissor Lift*: Value: Scrap Weight





Request to Attend ACTE Conference

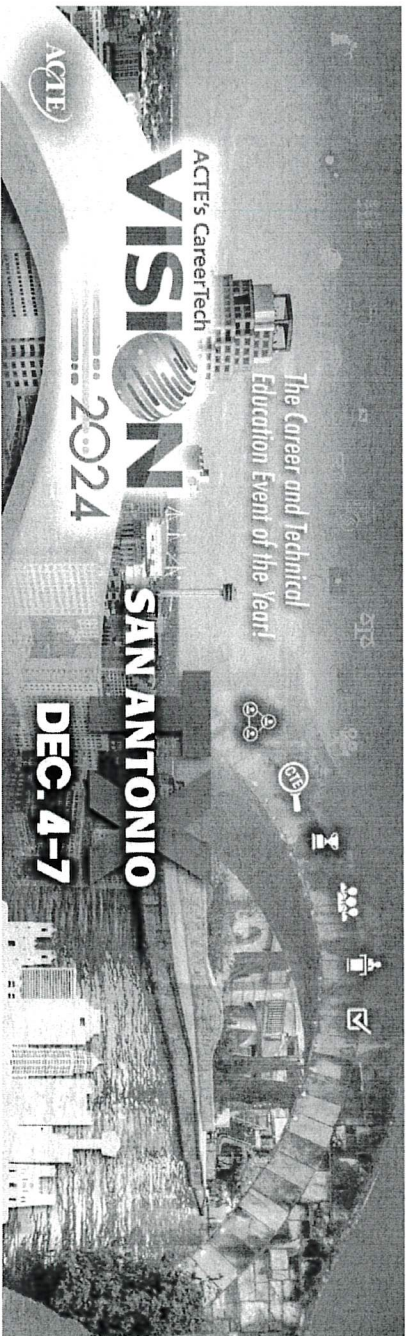
4-6 Teachers and Administrators

Early Bird Discount by July 31

Dates: December 4-7, 2024

San Antonio, Texas

Partially Grant Funded (Perkins)



Conference Registration	\$560.00
Flight	\$500.00
Hotel	\$840.00
Airport Shuttle	\$35.00
Total (approx. cost per person)	\$1,900.00

Senator Timilty and Senator Feeney Citation to BHR for CTI Grant Round 9



Tenative Final FY 24-25 Budget Worksheet

BUDGETED EXPENDITURES

Blue Hills Regional Technical High School 2025 Operating Budget	\$	24,102,207
Transfer E & D to Stabilization Fund	\$	150,000
Transfer E & D to OPEB Fund	\$	50,000
MSBA Renovation 2025 Capital Debt Service	\$	2,279,217
Total 2025 Operating & Capital Budget, Debt Service, & Stabilization Funding		\$ 26,581,424

REVENUE BY SOURCE

State Funding

Projected Chapter 70 Aid	\$ 7,544,339	Original \$7,466,393
Budgeted Transportation Aid	\$ 782,073	
State Funding Subtotal	\$	8,326,412

E & D Funding

E & D Applied to operating Budget	\$ 350,000	
E & D Funding Subtotal	\$	350,000

Regional Member Assessments

Required Contribution	13,167,924	
Assessed Contribution	2,257,871	Original \$2,335,817
BH Operating Budget Assessment	\$	15,425,795

Total Blue Hills Operating Budget Revenue Sources **\$ 24,102,207**

E & D Funding

E & D Applied to Stabilization	150,000	
E & D Applied to OPEB	50,000	
E & D Funding Subtotal	\$	200,000

Total Blue Hills Stabilization Fund Revenue Sources **\$ 200,000**

Capital Debt Service Assessments

Principal	\$ 810,000	
Interest	\$ 1,469,217	
Capital Debt Service Assessment Subtotal	\$	2,279,217

Total Blue Hills Capital Debt Service Assessment Revenue Sources **\$ 2,279,217**

Total Operating and Capital Budget Funding - All Sources **\$ 26,581,424**

ADDITIONAL ASSESSMENTS

Blue Hills Regional - School to Careers Assessment
(7 Member Town Assessments) **\$ 157,054**

Total Blue Hills Operating Budget 2025 **\$ 26,738,478**

EXPENSE & REVENUE SUMMARY

		2024		2025	% Change
Operating Budget	\$	22,735,686	\$	24,102,207	6.01%
Debt Service	\$	2,093,831	\$	2,279,217	8.85%
Stabilization Fund Assessment	\$	300,000	\$	150,000	-50.0%
OPEB Fund Assessment	\$	-	\$	50,000	0.0%
Total	\$	25,129,517	\$	26,581,424	5.78%
State Funding	\$	7,825,675	\$	8,326,412	6.4%
E & D Funding	\$	350,000	\$	350,000	0.0%
Chapter 70 Required Contribution	\$	12,979,952	\$	13,167,924	1.4%
Blue Hills Operating Assessment	\$	1,580,059	\$	2,257,871	42.9%
Capital Assessment	\$	2,093,831	\$	2,279,217	8.9%
E & D Transferred to Stabilization & OPEB Funds	\$	300,000	\$	200,000	0.0%
Total	\$	25,129,517	\$	26,581,424	5.78%
Additional Assessments	\$	157,054	\$	157,054	0.0%

Tentative Final Chapter 70 Blue Hills FY24 - 25 Municipal Assessments

Towns	10/1/2022 Foundation Enrollment for 2024 Budget	% of students by town	10/1/2023 Foundation Enrollment for 2025 Budget	% of students by town	change in students, 24 to 25	% increase decrease 24 to 25	FY25 Required Contribution Gov. Budget	BH Operating Budget Assessment	Renovation 4-Year Enrollment %	Renovation Assessment	School to Careers FY25 Assessment	Total Requested FY25 assessment	Total Requested FY24 assessment	Assessment Inc./Decr.)	Percentage Inc./Decr.)
Avon	50	5.4%	47	5.1%	-3	-6.0%	623,318	\$114,353	5.60%	127,656	15,058	880,385	845,307	35,078	4.15%
Braintree	157	17.0%	160	17.2%	3	1.9%	2,670,557	\$389,288	16.12%	367,476	0	3,427,321	3,047,374	379,947	12.47%
Canton	82	8.9%	75	8.1%	-7	-8.5%	1,356,255	\$182,479	8.18%	186,526	27,970	1,753,230	1,770,018	(16,788)	-0.95%
Dedham	101	10.9%	102	11.0%	1	1.0%	1,702,520	\$248,171	10.93%	249,115	27,970	2,227,776	2,186,656	41,120	1.88%
Holbrook	99	10.7%	110	11.9%	11	11.1%	1,151,167	\$267,636	11.83%	269,565	15,058	1,703,425	1,450,089	253,336	17.47%
Milton	51	5.5%	34	3.7%	-17	-33.3%	607,794	\$82,724	4.59%	104,727	15,058	810,303	1,073,827	(263,524)	-24.54%
Norwood	108	11.7%	108	11.6%	0	0.0%	1,662,938	\$262,769	11.34%	258,410	27,970	2,212,088	2,072,784	139,304	6.72%
Randolph	269	29.1%	287	30.9%	18	6.7%	3,302,571	\$698,286	30.72%	700,249	27,970	4,729,075	4,195,787	533,288	12.71%
Westwood	8	0.9%	5	0.5%	-3	-37.5%	90,804	\$12,165	0.68%	15,492	0	118,461	169,054	(50,593)	-29.93%
Totals	925	100.0%	928	100.0%	3	0.3%	\$13,167,924	\$2,257,871	100%	2,279,217	\$157,054	17,862,066	\$16,810,896	\$1,051,170	6.25%

FY25 ANNUAL ASSESSMENTS

Adj w/Final Conference Committee Budget

Cht. 70 Increased \$77,946

		Total BHR	Annual School	Total Assessment
	Renovation	Operating Budget	to Careers FY25	FY25
Town	Assessment	Assessment	Assessment	
1001 - Avon	127,656	737,671	15,058	880,385
1002 - Braintree	367,476	3,059,845	-	3,427,321
1003 - Canton	186,526	1,538,734	27,970	1,753,230
1004 - Dedham	249,115	1,950,691	27,970	2,227,776
1005 - Holbrook	269,565	1,418,803	15,058	1,703,426
1006 - Milton	104,727	690,518	15,058	810,303
1007 - Norwood	258,410	1,925,707	27,970	2,212,087
1008 - Randolph	700,249	4,000,857	27,970	4,729,076
1009 - Westwood	15,492	102,969	-	118,461

*balances are rounded

\$	2,279,217	\$	15,425,795	\$	157,054	\$	17,862,066
		Preliminary				Final	
DESE Required		13,167,924				13,167,924	
BHR Add'l Budget		2,335,817	org.			2,257,871	
		15,503,741				15,425,795	

Proof

(77,946.00)

\$

-

	Annual Savings
1001 - Avon	3,948.00
1002 - Braintree	13,439.00
1003 - Canton	6,299.00
1004 - Dedham	8,568.00
1005 - Holbrook	9,239.00
1006 - Milton	2,856.00
1007 - Norwood	9,072.00
1008 - Randolph	24,106.00
1009 - Westwood	420.00
	77,946.00

**A VOTE OF THE SCHOOL COMMITTEE
OF THE BLUE HILLS REGIONAL TECHNICAL SCHOOL DISTRICT**

For Acceptance of Chapter 32B, Section 20 (OPEB Fund)

RESOLVED: That, BLUE HILLS REGIONAL TECHNICAL SCHOOL DISTRICT (“the District”) hereby accepts the provisions of Chapter 32B, Section 20 of the Massachusetts General Laws, as amended by Chapter 218, Section 15 of the Acts of 2016 (the “Act”), and establishes an Other Post-Employment Benefits Liability Trust Fund (the “OPEB Fund”);

RESOLVED: That, in accordance with the Act, the District hereby designates the District Treasurer to serve as Custodian of the OPEB Fund (the “Custodian”);

RESOLVED: That the sum of \$50,000. be appropriated as the initial investment into the OPEB Fund;

RESOLVED: That the following person(s) be designated as Trustee(s) of the OPEB Fund:
The Custodian of the OPEB Fund;

RESOLVED: That the Trustee be directed to execute the appropriate Declaration of Trust as required by 32B MGL section 20;

RESOLVED: That the Treasurer of the District, as Custodian of the OPEB Fund, be, and hereby is, authorized to execute and deliver the Investment Agreement with the State Retiree Benefits Trust Fund board of trustees on behalf of the District for the purpose of making the representations and warranties, acknowledgements and agreements on the part of the District to be made and performed thereunder.

**CERTIFICATE OF THE CLERK
OF
BLUE HILLS REGIONAL TECHNICAL SCHOOL DISTRICT**

The undersigned certifies that, as of this 21st day of May 2024, he/she is the duly elected Clerk of Blue Hills Regional Technical School District (the "Governmental Unit"), and that, as such, he/she is authorized to execute this Certificate in the name and on behalf of the Governmental Unit and further certifies to the State Retiree Benefits Trust Fund Board of Trustees and the Pension Reserves Investment Management Board that:

1. Attached hereto as Exhibit A is a true, correct and complete copy of resolutions, duly adopted by the Governmental Unit at District Meeting on May 21, 2024, in accordance with applicable law. Said resolutions have not been altered, amended, rescinded, or repealed, in whole or in part, and remain in full force and effect on the date hereof.
2. The persons listed below are duly qualified and acting officers of the Governmental Unit, duly elected [*appointed*] to the offices set opposite their respective names, and the signature appearing opposite the name of each person is his or her genuine signature.

<u>Name</u>	<u>Office</u>	<u>Signature</u>
Kevin L. Connolly	Chair, School Committee	_____
Taryn M. Mohan	Secretary, School Committee	_____
Charles J. Gisondi	District Treasurer	_____

IN WITNESS WHEREOF, I have hereunto set my hand as of the date first written above.

BLUE HILLS REGIONAL TECHNICAL SCHOOL
DISTRICT

By: _____

Name: Pamela Donnellan

Title: Recording Secretary