



Medical Emergency Response Plan

Blue Hills has a 2-way radio communication system. Selected personnel have a radio and will report to a designated area on campus in the event of an emergency. With after school activities, staff also has radios for communication. If an All-Call is necessary during or after school hours, Blue Hills has a system in place in which all staff is notified of the type of emergency and how to respond.

TO CONTACT THE NURSE IN A MEDICAL EMERGENCY, CHOOSE ONE OF THE FOLLOWING:

- ☐ **Dial the nurse directly** (La'Lena Etheart, Julie Sera) **at 2230** for an emergency
- ☐ Call the following staff who will notify the nurse.

Ms. Fama (Assistant)	Ext 2256 or Radio
Ms. Pica (Assistant)	Ext 2250 or Radio
Mr. Cavanaugh (Dean)	Ext 2255 or Radio
Mr. Geoff Zini (Principal)	Ext. 2257 or Radio
Ms. Jill Rossetti (Superintendent-Director)	Ext 4000 or Radio
Security Booth	Dial "0"

In a **life-threatening** emergency or for immediate police assistance, dial **911**.

In all cases, be prepared to state your **name, victim's name, location and nature of emergency**.

If student's behavior is escalating, notify administration (extensions above) and request Dean of Students and/or another Administrator immediately. See next page for additional staff trained in **conflict resolution**.

AFTER SCHOOL HOURS

For assistance with first aid or administration of Epi-pen, please refer to list of trained staff listed below.

For **life-threatening** emergencies or immediate police assistance, please call **911**.

If there is a **sports injury after school**, call the **ATHLETIC TRAINER** or **ATHLETIC DIRECTOR**.

DURING SCHOOL HOURS

Coaches are trained during September of each school year by the Athletic Director's office in CPR, first aid and EPI Pen. Students in Health Assisting and Criminal Justice are also trained in their vocational program. The following is a list of Blue Hills Staff willing to help out in an emergency and may be contacted by calling their extension directly or the main office (2256) or the security booth (0) and having them paged:

CPR TRAINED	Ext		FIRST AID TRAINED	Ext
La'Lena Etheart RN	2230 or Radio		La'Lena Etheart RN	2230 or Radio
Jamie Arnstein	Radio		Julie Sera RN	2230 or Radio
Ed Catabia	781-258-3988		Ed Catabia	781-258-3988
Jill Rossetti	4000 or Radio		Jill Rossetti	4000 or Radio
Tom Cavanaugh	2255 or Radio		Tom Cavanaugh	2255 or Radio
David Tapper	2790		Sarah Titus	2262
			Jill Rossetti	4000 or Radio
			Jamie Arnstein	Radio

EPI-PEN TRAINED

The following is a list of trained staff who is available during school hours. For after school hours (athletic trainer or athletic director) should be contacted. EPI-Pens are located in the Nurse's office.

La'Lena Etheart, RN	2230
Julie Sera, RN	2230
Dave Tapper	2770, 2790
Jamie Arnstein	Radio
Pam Donnellan	4001

Locations of Automated External Defibrillator (AED)

Blue Hills has 6 fixed locations and one portable for AED devices.

- ♦In the Pool area
- ♦Outside Computer Tech /IT offices
- ♦In the Wellness Center
- ♦In the Nurse's Office
- ♦Outside Chateau
- ♦In the front hall way outside the Admission's office

The Athletic Trainer has a portable AED device which he/she keeps with them while on duty.

James Fitzmaurice	Ext 3060
Tom Cavanaugh	Ext 2255 or Radio
Jill Rossetti	Ext 4000 or Radio
Geoff Zini	Ext 2257 or Radio
Dave Tapper	2790
Nurse's Office	2230

TRAINED IN PHYSICAL RESTRAINT AND CONFLICT RESOLUTION

James Fitzmaurice	Ext 3060
Tom Cavanaugh	Ext 2255 or Radio
Michelle Sylvia	2201
Geoff Zini	2257 or Radio
Jill Rossetti	Ext 4000 or Radio
Jamie Arnstein	Radio/781-799-8879
Brian Gearty	1070
Mike Sheehan	1302

EMERGENCY MEDICAL SERVICES

If an emergency, Emergency Services will be called to the school. Emergency Service Personnel will be directed by selected staff members to the place of emergency. Each one of these staff members has a radio for communication.

The estimated response time for each service is:

Fire:	Engine 2 minutes	
Police:	Car 2 minutes	
Ambulance:	Advance Life Support 2 minutes	Basic Life Support 5 minutes