BLUE HILLS REGIONAL TECHNICAL SCHOOL

PRACTICAL NURSING PROGRAM

Plan for Determining the Effectiveness of Student Personnel Services

Goal: To develop a plan determining the effectiveness of student personnel services to support Program philosophy and objectives

Goal Established: 2011 – to be evaluated every May

<table>
<thead>
<tr>
<th>OBJECTIVE</th>
<th>STRATEGIES</th>
<th>PERSON RESPONSIBLE</th>
<th>DATE OF REVIEW</th>
<th>OBJECTIVE MET/UNMET/IN PROGRESS/ONGOING</th>
</tr>
</thead>
<tbody>
<tr>
<td>To ensure that student services</td>
<td>- at the conclusion of each course students are asked to evaluate faculty and course content.</td>
<td>Chair Person</td>
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<td>are evaluated and implemented</td>
<td>- at the conclusion of each clinical rotation the students are asked to evaluate the clinical instructor and clinical facility.</td>
<td>Faculty</td>
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<td></td>
<td>- Faculty review student feedback and use this data to determine if any changes for future course/clinical is needed.</td>
<td>Secretary</td>
<td></td>
<td>Conclusion of each of three modules</td>
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At the conclusion of the Program the student services are evaluated:

- Students are asked to provide feedback on the following student services:
  1. Admissions Dept.
  2. BHRTS-PN website
  3. TEAS test registration
  4. Financial Aid Process
  5. Registration to the program
  6. Review Policies and Procedures
  7. Orientations to courses and clinical
  8. Grievances
  9. Faculty advisors
  10. Faculty support
  11. Resource material
  12. Reporting of grades/attendance notices etc.

- Data compiled for analysis

- Faculty review summation to the student feedback to measure performance and effectiveness of student services

<table>
<thead>
<tr>
<th>Chairperson</th>
<th>Financial Aid Officer</th>
<th>Faculty Secretary</th>
<th>annually</th>
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</table>

*Plan Student Personnel Services is publicly available on Blue Hills Regional Technical School website [www.bluehills.org](http://www.bluehills.org) under the Practical Nursing tab.*