

2008-2009 Blue Hills Attendance Policy

ATTENDANCE

Regular attendance is an absolute necessity for achievement in high school. Excessive absenteeism indicates a lack of interest and application. Furthermore it is a hindrance to the teaching process and will not be tolerated. As a vocational high school Blue Hills expects that its students will learn to be trained professionals in the work force. Good work habits and attendance are the most important requirements by employers of their employees.

ATTENDANCE REGULATIONS

A student will be required to attend summer school upon the accumulation of **sixteen (16) absences** in order to fulfill BHR attendance requirements. An additional course will be required for **every five (5) absences** accumulated after (16). All such courses must be taken at the Blue Hills Regional Summer School. All course subjects must be approved by the (ARB) Academic Review Board. If a student is absent three (3) or more consecutive days it will be counted as one day's absence **if accompanied by a doctor's note**. Notes will not be accepted more than **two days** after the student returns. **All notes must be originals with an authorized signature and date(s) on the doctor's office stationary.** The students home phone number and homeroom must be on all doctors' notes. Absences on special days, assemblies, etc will be counted as a full day's absence. **Two dismissals will total one absence.** Participation in extra curricular activities may be denied at the Assistant Principal's discretion for excessive absence. All out of school and in school suspensions will be counted day for day towards a student's maximum number of absences.

To receive course credit students will be required to make up all missed work. All work must be made up within three weeks. Extenuating circumstances will be addressed on a case by case basis by the (ARB) Academic Review Board. Family vacations will not be considered extenuating circumstances.

NOTIFICATION OF ABSENCE

If a student is to be absent from school a parent or guardian must call the school **before 9:00 AM** at extension 235 to notify the office that he/she will be absent and the reason for the absence.

Your signature is required on the Parent Student Information Sheet acknowledging that you and your student have read and understand this policy.